

Job Title :	Landscape Designer	Job Category :	Specialty
Department/Group :	Labor	Job Code/ Req# :	
Location :	Hybrid	Travel Required :	Some Travel Required
Level/Salary Range :	\$35 per hour	Position Type :	Intern to Contract
HR Contact :	Human Resources	Date Posted :	
Will Train Applicant(s) :		Posting Expires :	
External Posting URL :			
Internal Posting URL :			

Applications Accepted By:

EMAIL: Admin@vacetime.com Subject Line : Employment	Company Name : VaceTime
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Job Description

ROLE AND RESPONSIBILITIES

As a Landscape Designer at VaceTime, you will be responsible for creating visually appealing and functional outdoor spaces for our clients. You will work closely with clients, project managers, and contractors to design and plan landscaping projects from concept to completion.

Client Consultation:

- Meet with clients to understand their landscaping needs, preferences, and budget constraints.
- Gather information about the site, including topography, soil conditions, and existing features.

Design Development:

- Create landscape design concepts, including layout plans, planting schemes, and hardscape elements (e.g., walkways, patios, and walls).
- Select appropriate plants, trees, shrubs, and materials for the project.
- Incorporate sustainable and eco-friendly design principles when possible.

Site Analysis:

- Conduct site analysis to assess drainage, sun exposure, and other site-specific factors that may impact the design.
- Identify and address potential challenges.

Project Documentation:

- Prepare detailed landscape plans, drawings, and specifications.
- Create planting plans with plant schedules, quantities, and spacing.
- Estimate project costs and develop budgets.

Client Presentation:

- Present design concepts and plans to clients, explaining design choices and addressing client feedback.
- Make revisions to design plans based on client input.

Project Coordination:

- Collaborate with project managers, contractors, and subcontractors to ensure accurate implementation of the design.
- Provide guidance during construction to ensure design integrity.

Plant Procurement:

- Assist in plant selection and procurement, considering factors like availability, size, and quality.
- Oversee plant delivery and installation.

Quality Control:

- Monitor landscaping projects to ensure they adhere to the design specifications and meet quality standards.
- Address any design-related issues that may arise during construction.

QUALIFICATIONS AND EDUCATION REQUIREMENTS / PREFERRED

- Bachelor's degree in Landscape Architecture, Landscape Design, or a related field.
- Previous experience in landscape design and project management preferred.
- Proficiency in design software (e.g., AutoCAD, SketchUp, Adobe Creative Suite).
- Strong plant knowledge and familiarity with local plant species.
- Excellent creativity and design skills.
- Effective communication and presentation abilities.
- Knowledge of sustainable and environmentally responsible landscaping practices.

Reviewed By :	Name	Date :	Date
Approved By :	Name	Date :	Date
Last Updated By :	Name	Date/Time :	Date/Time